



New Lambton Public School



Justine Abell
Principal
PO Box 320
New Lambton 2305
Phone: 49571511
Fax: 49561695
Email: newlambton-p.school@det.nsw.edu.au

Volunteer

Dear Volunteer,

Thank you for your kind offer to assist as a Parent Helper.

DoE Risk Management procedures require that we must sight the following information before you are allowed to volunteer. You must fill out the *Working with Children Check – Declaration for Volunteers and Non-Child-Related Contractors* form, which is available at the school office. This form needs to be returned to the office and along with photo ID, at least a week before you are able to start volunteering.

Once you have shown your photo ID and completed the required form these records will remain valid until your youngest child leaves New Lambton Public School.

Organising teacher: